

St. Therese Catholic School
311 Shropshire PL, NW
Albuquerque, NM 87107
http://stthereseschool.net/

Roman Garcia
Principal

Donna Illerbrun
Vice Principal

Phone 505-344-4479
Fax 505-345-6210

Letter of Intent

Please return this letter to the Finance Office by February 4, 2008.

A. _____ I wish to re-enroll my child(ren) for the 2008-2009 school year.

_____ I understand that to ensure a space for my child, I must provide a check or money order for \$250.00 per child by February 4, 2008, not to exceed \$1,000.00 per family.

Note: A family is defined as a single unit under one roof where children share the same parent/guardian who has legal custody and financial responsibility for the children.

_____ I will call for an appointment to complete my registration paperwork.

_____ I understand that the registration fee is non-refundable. (Exception: If the school is not accepting the student for the coming year for any reason, the registration fee will be refunded.)

_____ I understand that I must pay the tuition in full before May 31, 2008 or that I may pay semi-annually or monthly by participating in the F.A.C.T.S. Program.

_____ I understand that the late registration fee will be \$300.00 per child not to exceed \$1,200.00 per family after February 4, 2008. (Current students only)

B. _____ I do not wish to re-enroll my child(ren) for the 2008-2009 school year. I understand that my child's place in the class will be released to accommodate incoming students and that my child will not be guaranteed a space should I wish to enroll my child at a later time.

Please call Darlyn Benton at 344-4479 to make an appointment to complete the necessary paperwork.

Registration dates are Monday, January 28, 2008 through Monday, February 4, 2008.

Hours: 8:00 A.M. – 6:00 P.M., by appointment please.

Please Print

Parent/Guardian Name: _____

Children's Names: _____
First Last (if different from parent)

Next Year Grade: _____

Next Year Grade: _____

Next Year Grade: _____

Phone Numbers: Work _____ Home _____ Cell _____

Check # _____ Money Order # _____

Parent/Guardian Signature: _____ Date: _____

Note: Do not place this letter or any other registration materials, money orders, or checks in the Thursday envelopes. Return this letter directly to the school's finance office.